

Participant Name Email

Duke of Ed Award Unit
(ie your school or organisation)

GOLD AWARD CHECKLIST - 2018

The Duke of Edinburgh's International Award - Australia (NSW Division)

To ensure you meet all criteria for a Gold Duke of Ed Award in NSW, please use this Checklist **during** your Award and also **before** submitting your Award to your Award Leader via your Online Record Book (ORB). Your Award Leader will then forward your Gold Award for final approval to NSW Division.



Make sure you have covered all points correctly so your Gold Award can be approved as quickly as possible.

Incomplete or incorrect submissions will delay your approval. If your submission is not approved, you will need to re-submit your application after addressing any missing or incomplete requirements.

If you have any further questions about Award requirements please see: dukeofed.com.au, talk to your Award Leader or call us on 13 13 02.

1. Age Requirements and Starting my Gold Award:



You **MUST** have been **at least** 16 years of age **prior** to starting your Gold activities. **Any activities entered prior to your 16th birthday CANNOT be counted towards your Gold Award**

Date of
16th birthday

Start Date for
Gold activities

If you have entered any logs **prior** to your 16th birthday please **delete** these and log further activities to take the Section(s) back to full completion

- Gold Award activities are *only* being counted *after* my 16th birthday ☐
- If I've completed a Silver Award – I'm only counting Gold activities **AFTER** my Silver was submitted
Note – in very exceptional circumstances your Award Leader may grant some exemption to this requirement. ☐
- I'm only counting activities towards my Gold Award **AFTER** I was accepted as a Silver Participant by my Award Leader ☐

2. Skills Progress:

- My Skills activity is **non-physical** ☐
*eg activities such as playing a sport or dancing should **not** be counted as Duke of Ed Skill activities – these are considered Physical Recreation activities. Some sports-related activities however, such as refereeing or coaching, may be acceptable. **For more information** please see: “Skill or Physical Recreation?” at: dukeofed.com.au*
- My Assessor is NOT a family member (ie a parent, sibling or relative) ☐
- I have completed my Skills logs and have submitted these to my Assessor ☐
- I have received the Assessor’s approval for my completed Skills Section ☐
- I have sent my completed and assessed Skills Section to my Award Leader for their approval ☐
(and any further files (such as an offline Assessor Report) have been uploaded to my ORB first)*

**Please include your full name and a description in any filename (eg Mary_Mullins_Skills_Assessor_Report)*

3. Physical Recreation Progress:

- My Assessor is NOT a family member (ie a parent, sibling or relative) ☐
- I have completed my Physical Recreation logs and have submitted these to my Assessor ☐
- I have received the Assessor’s approval for my completed Physical Recreation Section ☐
- I have sent my completed and assessed Physical Recreation Section to my Award Leader for their approval ☐
(and any further files (such as an offline Assessor Report) have been uploaded to my ORB first)*

**Please include your full name and a description in any filename (eg Joe_Blow_Physical_Recreation_Assessor_Report)*

4. Service Progress:

- My Service activity is for a **genuine cause or need in the community** ☐
Note – Service activities must not benefit a Participant’s family. It must also not just provide a favour to a friend or neighbour or be based on a required vocational or work experience activity.
- My Assessor is NOT a family member (ie a parent, sibling or relative) ☐
- I have completed my Service logs and have submitted these to my Assessor ☐
- I have received the Assessor’s approval for my completed Service Section ☐
- I have sent my completed and assessed Service Section to my Award Leader for their approval ☐
(and any further files (such as an offline Assessor Report) have been uploaded to my ORB first)*

**Please include your full name and a description in any filename (eg Amy_Samey_Service_Assessor_Report)*

5. Adventurous Journey (AJ) Progress:

- I discussed and received **approval** from my **Award Leader** **prior** to undertaking **both** my Practice and Qualifying Journeys ☐
- I obtained **written parent/guardian consent** **prior** to departing on **both** my Practice and Qualifying Journeys (if I'm under the age of 18) ☐
- My Journey Supervisors and/or Assessors were NOT family members (ie a parent, sibling or relative) ☐
- **Both** my Practice and Qualifying Journeys used the **same mode** or **combination of modes of travel** (eg hiking, canoeing etc...) ☐

***Special condition** – If your Practice Journey was multi-mode (eg hiking and canoeing), your Award Leader, after consulting with your Practice Journey Supervisor/Assessor, may permit you to undertake a Qualifying Journey using only one of those modes (as long as you have demonstrated sufficient competence in that single mode)*
- **Both** my Practice and Qualifying Journeys were of a **similar nature**[^] (eg type, terrain and climate), **difficulty** and **duration**, and in a **similar environment**, but not over the same route ☐

[^]Note the "Special condition" above
- My Preparation and Training was completed and approved by my Award Leader **prior to me departing** for my Practice Journey ☐
- My Practice and Qualifying Journeys were **both** conducted in a group of between **4 and 7 people** ☐
- Each day of my journey(s) involved at least 8 hours (on average) of purposeful effort~ ☐
- My Practice Journey was of **at least** 4 days duration. I have entered the correct dates in my ORB and the Practice Journey dates are **prior** to my Qualifying Journey dates ☐
- My Qualifying Journey was of **at least** 4 days duration, and was **the same duration** as my Practice Journey. I have entered the correct dates in my ORB. ☐

Adventurous Journey Report

A Report of your Qualifying Adventurous Journey is the final requirement of your AJ Section. Your Report may be completed on an individual or on a group basis, and it can be written or be presented in more than one medium. For more information, see the "Log / Report" tab in the Adventurous Journey page at: dukeofed.com.au, and section 6.12 of the Duke of Ed Award Handbook

The "NSW Gold Award – Written AJ Report Template" should be used for written reports - available at: dukeofed.com.au

Please save/upload written Reports as a single pdf file

My Adventurous Journey Report includes:

- | | |
|--|--|
| <input type="checkbox"/> Pre-Journey Information | <input type="checkbox"/> Food List/Menu Plan |
| <input type="checkbox"/> Map(s) | <input type="checkbox"/> Daily descriptions/observations |
| <input type="checkbox"/> Route Plan(s) | <input type="checkbox"/> Other supporting evidence (photos, etc...) |
| <input type="checkbox"/> Equipment List | <input type="checkbox"/> Reviews / Reflections |
| <input type="checkbox"/> Clothing List | (these need to be individual if the Report has been compiled in a group) |

- I have uploaded my Qualifying Adventurous Journey Report* (as a single pdf) to my ORB ☐

* Please include your full name in the filename (eg Billy_Bloggs_Qualifying_AJ_Report), and ensure files are < 10MB

~ Purposeful effort means time spent towards accomplishing the purpose of the journey. Time associated with sleeping, cooking and eating is in addition to this time.

6. Residential Project Progress:

- My Residential Project:
 - involves **a shared purposeful activity** (eg a training or service activity) ☐
 - is **at least 5 days duration** away from my usual place of residence ☐
 - is in the company of others who are, **in the majority, NOT my usual companions** ☐
- My Assessor is NOT a family member (ie a parent, sibling or relative) ☐
- I have completed my Residential Project entries in my ORB and have submitted this to my Assessor ☐
- I have received the Assessor's approval for my completed Residential Project Section ☐
- I have sent my completed and assessed Residential Project to my Award Leader for their approval ☐
(and any further files* (such as an offline Assessor Report) have been uploaded to my ORB first)

**Please include your full name and a description in any filename (eg Sue_Boo_Residential_Project_Assessor_Report)*

- 7. I have made sure all my contact details are updated and correct** ☐
(make sure your email address is one that can be accessed after you leave your Award Unit)

Additional Notes:

Gold Assessment Process

Please allow **at least 6 weeks** for your Gold Award to be assessed and approved. If there are any issues then this process may take longer as you and your Award Leader will need to provide further information.

When your Gold Award is approved both you and your Award Leader will receive a confirmation email. Your formal Letter of Congratulations and your Gold badge will also be mailed to your home address.

Gold Ceremonies

Gold Awards are presented at Ceremonies usually held at NSW Government House several times a year. There is an approximate wait time of up to twelve months. Participant invitations will be emailed approximately 8 weeks prior to your presentation date (up to two guests may also attend).

Further information can be found at: dukeofed.com.au

Bonus ATAR Points – UNSW Australia

UNSW Australia offers bonus ATAR points under their Elite Athletes and Performers Program (EAP).

If you are applying for the bonus ATAR points at UNSW, your Gold Award must be submitted to NSW Division BEFORE Sunday, 30th September 2018

Please note that some exceptions apply and that the EAP Bonus Points Program undergoes an annual review. View the full details at the UNSW website (under "Future Students")