



## PERMISSION FOR STUDENTS TO LEAVE SCHOOL CAMPUS

26 February 2021

Dear Parents and Carers

During the course of the year, there are numerous compulsory activities that require students to travel off campus. Attending the Aquatics Program and end of term Chapel services at the Senior School, House Sport Gala Days at Gillespie Fields and inter-school exchanges with Wahroonga Preparatory School and St Lucy's are just some examples.

In an effort to reduce the administrative burden on parents, this letter seeks your permission for the School to take your child off campus for all compulsory, school-related activities in close proximity to the Knox Prep School during the course of the school day throughout 2021.

The School will continue to complete all excursion paperwork, including risk assessments, for these activities that require students to be taken off campus and will ensure that there are adequate staff to student supervision ratios. Furthermore, parents will continue to receive notifications regarding these off campus activities, which will include all of the pertinent details. However, in accepting the terms and conditions of this permission form, parents will no longer be asked to provide their permission each and every time your child attends a school related activity that is off campus but in close proximity to Knox Prep School.

For all other excursions (for example yearly camps, year group day and overnight excursions), you will still be required to accept the terms and conditions for these individual excursions.

Please accept the terms and conditions (please see below) of this generic permission form via the Parent Portal no later than **Monday 8 March 2021**.

If you have any questions or concerns regarding this letter, please do not hesitate to contact me.

Yours sincerely

Michael Quach  
*Deputy Head of Prep School*

## PARENT CONSENT

### **Acknowledgement of Risk, Consent to Participate, Consent to Receive First Aid, Medical Treatment and Children's Paracetamol (or equivalent)**

I acknowledge that through participation in the program as organised by Knox Prep School that in addition to the risks commonly accepted at School or home certain risks or dangers may be encountered that could include (amongst others): physical exertion to which my son may not be accustomed; extremes of weather and temperature including sudden and unexpected change; the possibility of accident or illness remote from normal medical services; evacuation difficulties if my son is disabled.

By accepting these Terms and Conditions, I give permission for my son to be taken off campus for all compulsory, school related activities in close proximity to the Knox Prep School during the course of day throughout 2021.

**Medical:** I give permission for First Aid to be provided by Knox Prep School staff should the need arise. I understand every effort will be made to contact the parent/guardian in the case of an emergency, however, if this is not possible I give permission for my son to receive medical attention and agree to meet any expenses incurred for medical treatment and evacuation deemed necessary for his safety. This agreement shall be governed in all respects by and in accordance with the Laws of Australia.

I acknowledge that I have provided the most up to date medical information for my son on the Parent Portal.

I give permission to administer Children's Paracetamol (Panadol or equivalent) if the need arises. I acknowledge in the case of emergency and administering of Children's Paracetamol, parents will be contacted as soon as possible and where practical, will be notified of the transfer of the student.

**Loss or damage:** Knox Prep School will not be responsible for the loss or damage to student property or any medical expenses incurred by the student.