



2020 NEWSLETTER PUBLISHING SCHEDULE

TERM	WEEK	EDITION	PUBLISH DATE
1	1	1	30 JAN
1	3	2	13 FEB
1	5	3	27 FEB
1	7	4	12 MAR
1	9	5	26 MAR
1	11	6	9 APR
2	1	7	30 APR
2	3	8	14 MAY
2	5	9	28 MAY
2	7	10	11 JUN
2	9	11	25 JUN
3	1	12	23 JUL
3	3	13	6 AUG
3	5	14	20 AUG
3	7	15	3 SEP
3	9	16	17 SEP
4	1	17	15 OCT
4	3	18	29 OCT
4	5	19	12 NOV
4	7	20	26 NOV

To subscribe to the Glenaeon Newsletter go to: <https://glenaeon.nsw.edu.au/newsletter-signup/> and enter your details.

Teacher content might include Curriculum news, Main Lesson highlights, Subject highlights, Teacher Profiles, Incursions/Excursions, Student Awards/News.

Content may be edited for length and clarity. Please supply no more than three photos per story submission. Ideally photos should be min. 300 dpi and no more than 1MB in size. Photos should be captioned and photo credit information provided to ensure we acknowledge any copyright. E.g.: 2020/Year or Class/Subject/ Names of Students & Activity description. Images of students who do not have parental permission cannot be used in the Newsletter. Parents of children from Playgroups & Preschool need to sign a photo release form before those children can be included in our Newsletter & other school marketing communication.

Community content will be limited to two stories per edition, to ensure a strong focus on teaching and student news. Please submit as early as possible to secure a spot in the newsletter.

Submissions deadline: Send your newsletter submissions to newsletter@glenaeon.nsw.edu.au by 5pm the day prior to publication for editorial consideration. **Late submissions not accepted.**