



Glenaeon Parents Association Inc

**GLENAEON PARENT'S ASSOCIATION
ANNUAL GENERAL MEETING
7.30PM – Marion Griffith Hall, Castlecrag**

Minutes of Annual General Meeting – 28 March 2018

PRESENT

Executive Committee Members

Mathew Browne (Treasurer/Co-Chair)

Other GPA Steer Group Members

Deanne Hardwick

Kylie Cooke

Other Members

Melanie Harper

Brooke Hillsdon

Sarah David

Michele Harris

Rachelle Rose

Mary Heard

Sylvia Tarchalska

School Representatives

Andrew Hill (on behalf of School Management)

Lee Hill (on behalf of School Council)

Stephanie Graham (Observer)

APOLOGIES

Lis Jones

Amy Schuback

RETURNING OFFICER

Andrew Hill

1. OPEN

- The meeting opened at 7.41
- The Chair welcomed all members and attendees to the AGM.
- Andrew Hill lead the Opening Verse.

2. MINUTES OF PREVIOUS MEETING

- The minutes of the previous AGM, dated 29 March 2017 were circulated and approved as a true record.

Moved: Deanne Hardwick

Seconded: Michele Harris

- It was confirmed that the Financial Accounts 2016 had been unqualified and signed unchanged.

3. SCHOOL REPORTS

Andrew Hill - Head of School

- Andrew Hill gave an overview of 2017 – the 60th Anniversary year, celebrated with a Founders Day Assembly and the gift to the school of the mosaic logo.
- Andrew Hill shared the highlights of the year, including in the first half the focus on school Registration and Accreditation (5 yearly) and the second half focus on Strategic Planning, and the school building Masterplan projects.
- The Head of School then outlined the vision for the year going forward – the next phase of the building Masterplan and the High School revisioning including the renovation of the function of the guardian process into mentor groups.

Lee Hill – Acting Chair – School Council

- Lee Hill gave an overview of the role and function of the Council including the 9 current members, whose role is to govern strategy, budget and risk/compliance of the school.
- Lee Hill outlined the work so far on the Strategic Planning process for 2018 – 2022 to be confirmed in May 2018, including the concept of the 5 focus pillars: Teaching/learning (teacher perspective); Teaching/learning (student perspective); Community; Environment; Resourcing.

4. GPA REPORTS

Matthew Brown – Co-Chair/Treasurer's Report

- The Co-Chair/Treasurer presented the draft accounts and gave an overview of the strong financial position of the GPA.
- The income and expenses were given an overview, together with the projects undertaken and those deferred for 2017.
- The accounts would be audited by the School auditors, as in previous years.

5. ELECTION OF EXECUTIVE AND STEERING GROUP MEMBERS

- The Co-Chair gave an overview of the new model for Steer Group meetings to invigorate the process – combining the Steer Group and Class Parent meetings – to convene once per term.

- The Co-Chair referred to GPA Constitution and the tenure requirement for GPA members to serve for a maximum of 7 consecutive years.
- Deanne Hardwick was thanked for her vision and leadership over the past 7 years and Kylie Cooke for her role as Secretary.
- The outgoing Steering Group members were thanked and the nominations were read:

Nominees

Executive

Matthew Browne – Co-Chair

Melanie Harper - Treasurer

No further nominations for Co-Chair or Secretary

Ordinary Members

Rachelle Rose

Lis Jones

Brooke Hillsdon

Sylvia Tarchalska

Amy Schuback

Casual Vacancies

1 x Co-Chair

1x Secretary

3 x Steer Group members

- The new Steering Group members were confirmed elected as nominated.

7. GENERAL BUSINESS

No formal items of General Business were raised.

8. CLOSE

The Closing Verse was read.

The Meeting closed at 8:55 pm.

Signed as a true and correct record

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Chair